

New Horizons Regional Education Center (C & T)

Pacing Guide

Program: Cosmetology II		Teacher: Michelle Sykes	
1st Marking Period Topic/Unit	Virginia State Competencies	Standardized Test Areas for NOCTI/NCCT/Lie./Cert.	Supporting Equipment/Technology
Related Instruction		NOCTI:	
1. Handbook		Safety and Sanitation	Handbook
	Demonstrating Safety, Sanitation, and Disease Control		Textbook
2. Chapter 5 Infection Control	034 Wash and sanitize hands before and after every service.	Safety and Sanitation	Practical Workbook
3. Chapter 5 Infection Control	035 Demonstrate proper treatment of an injury to a client or to oneself.	Safety and Sanitation	Theory Workbook
4. Chapter 5 Infection Control	036 Follow OSHA guidelines for sanitizing and disinfecting implements after a blood spill.	Safety and Sanitation	Promethean Board
5. Chapter 5 Infection Control	037 Demonstrate proper procedures for attending to client wound, soaking implements in appropriate disinfectant, disinfecting and sanitizing work area, and disposing of towels and swabs.	Safety and Sanitation	ActivExpressions
6. Chapter 5 Infection Control	038 Demonstrate knowledge of blood-borne pathogens, including blood poisoning, hepatitis C, and AIDS.	Safety and Sanitation	Elmo
	Shampooing and Conditioning Hair		Video Tapes
7. Chapter 13 Shampooing Rinsing, and Conditioning	039 Analyze client's scalp and hair for abnormal conditions.	Hair Designing	DVD's
8. Chapter 13 Shampooing Rinsing, and Conditioning	040 Advise client of any irregular scalp conditions.	Hair Designing	Appropriate Media Player
9. Chapter 13 Shampooing Rinsing, and Conditioning	041 Shampoo hair.	Physical Sevices	Specific Competency Supplies
10. Chapter 13 Shampooing Rinsing, and Conditioning	042 Condition hair (e.g., penetrating rinse, hot oil treatment, and/or intensive conditioner).	Physical Sevices	Internet Access
	Cutting Hair		Lap Top Computers
11. Chapter 14 Haircutting	043 Conduct client consultation.	Hair Designing	Flip Video Camera

12.Chapter 14 Haircutting	044 Analyze client's hair, including elasticity, porosity, texture, and density, prior to a haircut.	Hair Designing	Hand Held Scanner
13.Chapter 14 Haircutting	045 Demonstrate various haircutting elevations (e.g., zero °, 45°, and 90°).	Physical Sevices	
14.Chapter 14 Haircutting	046 Demonstrate hand positions for vertical, horizontal, and diagonal cutting.	Physical Sevices	
15.Chapter 14 Haircutting	047 Demonstrate proper handling of haircutting implements.	Physical Sevices	
16.Chapter 14 Haircutting	048 Cut hair using razor, shears, clippers, and thinning shears.	Physical Sevices	
17.Chapter 14 Haircutting	049 Check overall haircut for blending, outline, and balance.	Physical Sevices	
18.Chapter 14 Haircutting	050 Trim beard, mustache, sideburns, and ear hair.	Physical Sevices	
	Styling Hair		
19.Chapter 15 Hairstyling	051 Demonstrate knowledge of styling and finishing products.	Physical Sevices	
20. Chapter 15 Hairstyling	052 Demonstrate use of blow dryer and appropriate brushes.	Physical Sevices	
21.Chapter 15 Hairstyling	053 Set hair, using pin curls.	Physical Sevices	
22.Chapter 15 Hairstyling	054 Set dry hair on hot rollers.	Physical Sevices	
23.Chapter 15 Hairstyling	055 Set hair, using curling iron.	Physical Sevices	
24.Chapter 15 Hairstyling	056 Set hair, using rollers.	Physical Sevices	
25.Chapter 15 Hairstyling	057 Style hair, using wrapping, molding, and sculpting techniques.	Physical Sevices	
26.Chapter 15 Hairstyling	058 Perform fingerwaves using fingers and comb.	Physical Sevices	
27.Chapter 15 Hairstyling	059 Straighten hair using pressing comb.	Physical Sevices	
28.Chapter 15 Hairstyling	060 Style hair by braiding and weaving.	Physical Sevices	
29.Chapter 15 Hairstyling	061 Demonstrate appropriate comb-out techniques.	Physical Sevices	
	Creating Permanent Wave		
30.Chapter 18 Chemical Texture Services	062 Demonstrate safety practices when working with all chemical services.	Safety and Sanitation	
31.Chapter 18 Chemical Texture Services	063 Record client consultation information, including factors that may affect the services.	Chemical Services	
32.Chapter 18 Chemical Texture Services	064 Consult with client about desired style.	Chemical Services	

33.Chapter 18 Chemical Texture Services	065 Analyze hair and scalp condition to determine perm type.	Chemical Services	
34.Chapter 18 Chemical Texture Services	066 Test skin for chemical sensitivity to perm.	Chemical Services	
35.Chapter 18 Chemical Texture Services	067 Perform a preliminary strand test for a perm and for a chemical relaxer.	Chemical Services	
36.Chapter 18 Chemical Texture Services	068 Select rod type for desired results.	Physical Sevices	
37.Chapter 18 Chemical Texture Services	069 Select wrap method, sectioning pattern (single halo, double halo, straight back, piggyback, style wrap, or others) using appropriate tension and based on desired results.	Physical Sevices	
38.Chapter 18 Chemical Texture Services	070 Give permanent wave according to manufacturer's guidelines.	Chemical Services	
39.Chapter 18 Chemical Texture Services	071 Demonstrate correct application of chemicals, using gloves.	Chemical Services	
40.Chapter 18 Chemical Texture Services	072 Perform spot perming.	Chemical Services	
41.Chapter 18 Chemical Texture Services	073 Perform pick-up curls.	Chemical Services	
42.Chapter 18 Chemical Texture Services	074 Complete client record card for chemical services.	Chemical Services	
	Performing Chemical Relaxing and Soft-Curl Permanent		
43.Chapter 18 Chemical Texture Services	075 Demonstrate safety practices when working with all chemical services.	Safety and Sanitation	
44.Chapter 18 Chemical Texture Services	076 Record client consultation information, including factors that may affect the services.	Chemical Services	
45.Chapter 18 Chemical Texture Services	077 Consult with client about desired style.	Chemical Services	
46.Chapter 18 Chemical Texture Services	078 Examine hair for porosity, texture, density, and growth pattern prior to straightening hair.	Chemical Services	
47.Chapter 18 Chemical Texture Services	079 Consult with client about possible scalp irritations.	Chemical Services	
48.Chapter 18 Chemical Texture Services	080 Consult with client about prior chemical relaxers used.	Chemical Services	

49.Chapter 18 Chemical Texture Services	081 Select correct chemical: calcium hydroxide, sodium hydroxide, or ammonium thioglycolate.	Chemical Services	
50.Chapter 18 Chemical Texture Services	082 Select appropriate strength of relaxer for desired texture, porosity, density, and elasticity.	Chemical Services	
51.Chapter 18 Chemical Texture Services	083 Demonstrate proper sectioning and subsectioning.	Chemical Services	
52.Chapter 18 Chemical Texture Services	084 Apply protective cream.	Physical Services	
53.Chapter 18 Chemical Texture Services	085 Demonstrate relaxer test.	Chemical Services	
54.Chapter 18 Chemical Texture Services	086 Apply relaxer according to manufacturer's directions for desired results.	Chemical Services	
55.Chapter 18 Chemical Texture Services	087 Select rod type for desired result.	Chemical Services	
56.Chapter 18 Chemical Texture Services	088 Select wrap method, sectioning pattern (single halo, double halo, straight back, piggyback, style wrap, or others) using appropriate tension and based on desired results.	Chemical Services	
57.Chapter 18 Chemical Texture Services	089 Give soft-curl permanent according to manufacturer's guidelines.	Chemical Services	Continued--
58.Chapter 18 Chemical Texture Services	090 Complete client record card for chemical services.	Chemical Services	
2nd Marking Period Topic/Unit	Virginia State Competencies	Standardized Test Areas for NOCTI/NCCT/Lie./Cert.	Supporting Equipment/Technology
Related Instruction		NOCTI:	
59.Chapter 19 Haircoloring	Lightening and Coloring Hair		Handbook
60.Chapter 19 Haircoloring	091 Demonstrate safety practices when working with all chemical services.	Safety and Sanitation	Textbook
61.Chapter 19 Haircoloring	092 Record client consultation information, including factors that may affect the services.	Chemical Services	Practical Workbook
62.Chapter 19 Haircoloring	093 Demonstrate a working knowledge of color theory.	Chemical Services	Theory Workbook
63.Chapter 19 Haircoloring	094 Consult with client regarding previous chemical use and desired results.	Chemical Services	Promethean Board
64.Chapter 19 Haircoloring	095 Choose temporary, semi-permanent, demi-permanent, or permanent color.	Chemical Services	ActivExpressions

65.Chapter 19 Haircoloring	096 Select desired color for client.	Chemical Services	Elmo
66.Chapter 19 Haircoloring	097 Select appropriate strength of developer for desired results.	Chemical Services	Video Tapes
67.Chapter 19 Haircoloring	098 Perform patch test to determine sensitivity to color.	Chemical Services	DVD's
68.Chapter 19 Haircoloring	099 Perform a preliminary strand test for color.	Chemical Services	Appropriate Media Player
69.Chapter 19 Haircoloring	100 Demonstrate appropriate sectioning and subsectioning.	Physical Sevices	Specific Competency Supplies
70.Chapter 19 Haircoloring	101 Apply first-time (virgin) lightener.	Chemical Services	Internet Access
71.Chapter 19 Haircoloring	102 Apply lightening retouch.	Chemical Services	Lap Top Computers
72.Chapter 19 Haircoloring	103 Create special hair color effects.	Chemical Services	Flip Video Camera
73.Chapter 19 Haircoloring	104 Apply temporary color to hair.	Chemical Services	Hand Held Scanner
74.Chapter 19 Haircoloring	105 Apply semi-permanent color to hair.	Chemical Services	
75.Chapter 19 Haircoloring	106 Apply demi-permanent color to hair.	Chemical Services	
76.Chapter 19 Haircoloring	107 Apply first time (virgin) permanent tint to hair.	Chemical Services	
77.Chapter 19 Haircoloring	108 Apply tint retouch.	Chemical Services	
78.Chapter 19 Haircoloring	109 Tint eyebrows and eyelashes.	Chemical Services	
79.Chapter 19 Haircoloring	110 Tint beard and mustache.	Chemical Services	
80.Chapter 19 Haircoloring	111 Remove hair color from skin.	Chemical Services	
81.Chapter 19 Haircoloring	112 Perform corrective color services.	Chemical Services	
82.Chapter 19 Haircoloring	113 Complete client record card for color services.	Chemical Services	
3rd Marking Period Topic/Unit	Virginia State Competencies	Standardized Test Areas for NOCTI/NCCT/Lie./Cert.	Supporting Equipment/Technology
Related Instruction		NOCTI:	
	Caring for Skin, Hands, and Feet		Handbook
83.Chapter 22 Facials	114 Demonstrate safety practices when working with all chemical services.	Safety and Sanitation	Textbook
84.Chapter 22 Facials	115 Record client consultation information, including factors that may affect the services.		Practical Workbook
85.Chapter 22 Facials	116 Perform a facial.	Physical Sevices	Theory Workbook
86.Chapter 22 Facials	117 Apply facial makeup, using properly sanitized instruments.	Physical Sevices	Promethean Board
87.Chapter 23 Facial Makeup	118 Apply eyelashes.	Physical Sevices	ActivExpressions
88.Chapter 21 Hair Removal	119 Remove unwanted hair.	Physical Sevices	Elmo
89.Chapter 25 Manicuring	120 Repair natural nails.	Physical Sevices	Video Tapes

90.Chapter 25 Manicuring	121 Perform manicures, including the application of hot oil or plain.	Physical Sevices	DVD's
91.Chapter 25 Manicuring	122 Demonstrate the application and removal of nail polish.	Physical Sevices	Appropriate Media Player
92. Chapter 27, 28, and 29 Nail Tips, Wraps, and No-Light Gels, Acrylic Nails, and UV Gels	123 Demonstrate artificial nail removal, using acetone.	Physical Sevices	Specific Competency Supplies
83.Chapter 27, 28, and 29 Nail Tips, Wraps, and No-Light Gels, Acrylic Nails, and UV Gels	124 Demonstrate artificial nail techniques.	Physical Sevices	Internet Access
84.Chapter 26 Pedicuring	125 Give pedicure.	Physical Sevices	Lap Top Computers
			Flip Video Camera
	Performing Artistry of Artificial Hair		Hand Held Scanner
85.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	126 Demonstrate safety practices when working with all chemical services.	Safety and Sanitation	
86.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	127 Record client consultation information, including factors that may affect the services.	Hair Designing	
87.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	128 Consult with client about desired style.	Hair Designing	
88.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	129 Analyze hair and scalp condition to determine suitable artificial hair.	Hair Designing	
89.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	130 Assist client in selecting wig or hairpiece.	Hair Designing	
90.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	131 Order custom-made wig or hairpiece.	Hair Designing	
91.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	132 Shampoo human hair wig or hairpiece.	Physical Sevices	
92.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	133 Condition human hair wig or hairpiece.	Physical Sevices	
93.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	134 Clean and condition synthetic wig or hairpiece.	Physical Sevices	

94.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	135 Shape wig or hairpiece.	Physical Sevices	
95.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	136 Set wig or hairpiece.	Physical Sevices	
96.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	137 Style wig on client's head.	Physical Sevices	
97.Chapter 16 & 17 Braiding and Braid Extensions, Wigs and Hair Enhancements	138 Style hairpiece on client's head.	Physical Sevices	
4th Marking Period Topic/Unit	Virginia State Competencies	Standardized Test Areas for NOCTI/NCCT/Lie./Cert.	Supporting Equipment/Technology
Related Instruction		NOCTI:	
98.Chapter 32 The Salon Business	139 Demonstrate the ability to secure required licensure.	Salon Related Business Skills	Handbook
99.Chapter 32 The Salon Business	140 Demonstrate knowledge of local, state, and federal regulations for operating a business.	Salon Related Business Skills	Textbook
100.Chapter 32 The Salon Business	141 Explain the types of insurance coverage needed by salons, including liability, health, and disability insurance.	Salon Related Business Skills	Practical Workbook
101.Chapter 32 The Salon Business	142 Demonstrate knowledge of how to obtain a lease or purchase a building.	Salon Related Business Skills	Theory Workbook
102.Chapter 32 The Salon Business	143 Evaluate the pros and cons of renting a booth versus working for an employer.	Salon Related Business Skills	Promethean Board
103.Chapter 32 The Salon Business	144 Design/set up layout of salon equipment.	Salon Related Business Skills	ActivExpressions
104.Chapter 32 The Salon Business	145 Demonstrate knowledge of how to purchase supplies and equipment.	Salon Related Business Skills	Elmo
105.Chapter 32 The Salon Business	146 Demonstrate knowledge of employee-management skills.	Salon Related Business Skills	Video Tapes
106.Chapter 32 The Salon Business	147 Demonstrate marketing strategies.	Salon Related Business Skills	DVD's
107.Chapter 32 The Salon Business	148 Keep daily salon records.	Salon Related Business Skills	Appropriate Media Player
108.Chapter 32 The Salon Business	149 Prepare payroll.	Salon Related Business Skills	Specific Competency Supplies

109.Chapter 32 The Salon Business	150 Pay bills.	Salon Related Business Skills	Internet Access
110.Chapter 32 The Salon Business	151 Keep tip record.	Salon Related Business Skills	Lap Top Computers
111.Chapter 32 The Salon Business	152 Prepare W2 and W4 forms.	Salon Related Business Skills	Flip Video Camera
112.Chapter 32 The Salon Business	153 Determine profit and net worth of business.	Salon Related Business Skills	Hand Held Scanner
113.Chapter 32 The Salon Business	154 Demonstrate business aspects of opening/closing a salon.	Salon Related Business Skills	
114.Chapter 32 The Salon Business	155 Resolve client and employee complaints.	Salon Related Business Skills	
115.Chapter 32 The Salon Business	156 Receive payment for services rendered.	Salon Related Business Skills	
116.Chapter 32 The Salon Business	157 Maintain inventory of retail products.	Salon Related Business Skills	